

THE STATE OF TEXAS

COUNTY OF HARRIS

On the 17TH day of December, 2024, the Crosby Municipal Utility District held a Regular meeting of the Board of Directors at the office of the District at 103 W. Wahl St. Crosby, Texas with the following members present:

| | | |
|-------------------|-----------------|---------|
| Steve Schreiber – | President | Present |
| Eddie Foster – | Vice President | Present |
| Donna Davenport- | Treasurer | Present |
| Wesley Zarsky- | Secretary | Present |
| Diane Feland- | Asst. Secretary | Present |

Visitors present: Beth McCormack, Shari Sumner, JoAnn Matthiesen, Isabel Londrigan, Dawn Muth

Meeting was called to order at 4:00p.m. by Steve Schreiber.

Prayer: Steve Schreiber opened the meeting with a prayer.

I. Approve minutes

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the minutes.

Motion carried.

II. Citizen’s presentations and request to address the Board of Directors and take necessary action granting connections for utility commitments and billing adjustments.

N/A

III. Old Business

N/A

IV. New Business

N/A

V. Hear Developers reports and take any necessary action

N/A

VI. Tax Assessor/Collector’s Report

Dawn Muth went over her report with the Board.

VII. Attorney’s Report

N/A

VIII. Engineer's Report

Engineering matters and capital improvement projects, including authorize design, approve plans and specifications, approve easements, authorize advertisements for bids, review bids and approve award of contract and approve pay estimates, time extensions, and change orders and final acceptance, as appropriate for the following:

- a. Harris County Community Development Grants
- b. SWTP East Site: Sludge Disposal Facilities Relocation
- c. Capital Improvement Plan (CIP)
- d. Bond Application No. 9
- e. TCEQ Request for Revised Wastewater Treatment Plant Design Criteria
- f. Surface Water Treatment Plant Expansion including Contact Time Study
- g. Harris County Runneburg Estates Drainage Improvements
- h. 12" Water line Loop to Pecan Estates
- i. Pecan Estates Phase 2 Force Main Extension and Gravity Sewer
- j. Defined Area No. 1 Bond Application No. 2
- k. 10-inch Sanitary Force Main and 12-inch Water Line Extension serving Cedar Point (Defined Area 2)
- l. Sanitary Sewer Lift Station serving Cedar Pointe (Defined Area 2)
- m. In-District and Defined Area Developments Status including Request for Service Commitments and Site Plan Reviews
- n. Out of District Request for Annexations and Service including Annexation Feasibility Reports and Related Agreements, Utility Extensions, and Creation of Defined Areas.

Isabel Londrigan went over her report with the Board.

IX. Office Manager Report

Beth McCormack apprised the Board of the posting of the Notice for the 2025 Directors Election. Beth McCormack posted the Election Notice on 12/11/24 on the CMUD website, in the CMUD Office Lobby, and at the Crosby Library.

X. Utility Manager's Report

Emailed report to Board

XI. Treasurer's Report

a. Approve Financial Statements.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the Financial Statements.

Motion carried.

b. Approve Customer write-offs.

A motion was made by Wesley Zarsky and seconded by Eddie Foster to approve the write offs and table the write-offs for KMCO accounts.

Motion carried.

XII. Convene in executive session to discuss personnel matters pursuant to Section 551.074 of the Texas Government Code, 551.072 regarding real property, Section 551.071 of the Texas Government Code for the consultation with Attorney for pending or contemplated litigation, and Section 551.076 of the Texas Government Code regarding security
N/A

XIII. Reconvene into regular session
N/A

XIV. Consider and take necessary action on the result of the Executive Session.
N/A

XV. Adjournment

A motion was made by Wesley Zarsky and seconded by Diane Feland to adjourn at 4:16p.m.

Motion carried.

Pursuant to V.T.C.A., Government Code, Sections 551.071, 551.072, 551.074 and 551.076 the Board of Directors may convene in closed session to discuss matters relating to pending or contemplated litigation, personnel matters, security, or real estate transactions.

ATTEST: S.S.



Wesley Zarsky, Secretary



Steven Schreiber, President